



OnBoard Solution Features

The Future Has Arrived
Your Meetings Have Never Been Easier

Desktop. iPhone. iPad. Surface.

OnBoard is a meeting solution that can be used on any device, anywhere, that makes preparing for board and committee meetings easy.

A board portal with the tools every director and administrator needs to be fully prepared for your next meeting.

OnBoard also has industry leading security keeping your meeting materials safe and your organization in compliance. It is built on a foundation of Microsoft Azure with multiple data centers.



Director Features

Always Up To Date

Your board book automatically save and instantly sync across every device. You will always have the latest version and never be surprised by a last minute change.

It's So Easy To Use

Guided in app training and an interface so intuitive that two-thirds of directors just pick it up – without any training. OnBoard defines easy.

Fits The Way You Work

Read, review, and annotate your board materials and notes as it suits your work-life style. Anywhere, anytime, and on any device: iPhone, iPad, laptop, and Windows Surface. You can also easily vote, secure approvals, answer surveys and questionnaires.

Outlook Integration

Right from your email RSVP to your next meeting and vote on approvals. When you're on the go, just boot up the email platform you already use to get work done.

Multi-Board Support

Directors often sit on more than a single board. OnBoard allows directors to quickly move between organizations.

Persistent Notes & Annotations

Easily add your thoughts by highlighting, touching, and typing on your chosen device. Your notes will always be accessible, private, searchable and synced across your devices.

Annotation Summary

No need to hastily search your board book for key notes and annotations. Your annotations are indexed, allowing you to navigate directly to the page where you made the note.

Intelligent Notifications

Stay informed and up-to-date when key governance documents are uploaded, when actions on approvals occurs, and when your board book has been updated.

Industry Leading Security

Your data is always encrypted. At every stage. On every device. On upload and download. Around the clock monitoring to prevent intrusion and DDoS attacks.

Biometric Login Security

The strongest security available! Never worry about forgetting your password. Simply login using your fingerprint on your iPhone, iPad, or Windows Surface.

Secure Approvals and Voting

Approve the annual budget, amend the bylaws, adopt employee benefits, any board actions can be voted on directly within OnBoard.

Announcements

If an important policy is changed or meeting is rescheduled, communicate with the whole board or individual committees with targeted announcements that are emailed and appear within OnBoard.

Resource Folders

The annual report, corporate policies, bylaws, corporate charter, and all your key documents are always one click away. Finding exactly what you need is easier than ever.

Always Available Board Books

There's no need to carry around old board books. Past meetings materials and board books are available for further review and reference.

Attendance Tracker

Express your intent to attend your next meeting directly within OnBoard. An official record of attendance can be exported for administrative or individual use.

Presenter Mode

When guiding a meeting or showing your board materials for others to see, you can easily hide your personal notes and annotations.

Timed Meetings

Set a duration of allowable time for each section of



your meetings. When everyone knows the time limitation, your board will be more focused.

The Board Directory

Always be able to contact new and current board members. Your board directory presents your colleagues pertinent information such as email, job title, and phone number.

Environmental Impact Tracker

OnBoard customers have already saved over 25,000,000 pages of paper. OnBoard displays the number of trees you've saved directly showing your environmental impact.

Multiple Data Centers

A global array of data centers ensures your data's security and fidelity while bringing lightning fast speeds for global users and travelers.

Offline Access

Work online or off. When there's no internet you can still access all your board materials. Once you're back on wifi, all your work will instantly sync across your devices.

Remote Data Wipe

If your device is lost or stolen, your device can be remotely purged of all data. A critical layer of security and personal peace-of-mind for directors.

Admin Features

Fastest Board Book Builder

OnBoard allows you to create an intelligent agenda: you can set time parameters for each section, who should speak, and attach approvals and key documents to each agenda section.

Auto Save

Multiple people can collaborate together when the agenda is being created. The board book builds and updates in real-time. Never lose your work. Never over ride a previous versions.

24/7 Industry Leading Support

Unlimited 24/7 support is available, direct from our headquarters in the U.S. You will get immediate help from a team that takes prides in their 100% satisfaction rating.

Surveys and Questionnaires

Create a board evaluation survey, find out member availability, settle on a location for the annual retreat. OnBoard's survey tool lets you collect any information or opinions you need from your board.

Live Integration with Microsoft Office

Word, Excel, and PowerPoint documents are built directly into your board book. Take meeting minutes in Word and they instantly appear in OnBoard. It's like magic.

Advanced Permissions Management

Granular access controls allow you to set who has access to board materials and communications.

Compliance In Your Control

You have complete flexibility to how your electronic records are stored. Administrators can automatically purge all notes and annotations when board books are archived. Control how your organization handles sensitive data.

Board Book Universal Compatibility

Don't worry about compatibility. Create the board book however you best work. OnBoard is compatible with Microsoft Internet Explorer 10, Internet Explorer 11, Microsoft Edge, Chrome, Firefox, and Safari; Windows 10 and MacOS.

Bulk User Creation

Get your organization up and running in just minutes. Simply import a CSV file and OnBoard will instantly populate all of your end users.

Mitigate Discoverability Risk

You have complete control of board materials and communications to mitigate discoverability risk. Remote purge capability and maintain a clean archived copy.

Security Overview

Encryption in Transit and Rest

The Strongest standard in the board portal industry. Our data centers utilize industry leading RSA 4096 bit encryption for data in transit between a user's device and the data centers.

Your Data is Compliant

We are compliant with a broad range of international information security standards, including but not limited to: GLBA, FERPA, HIPPA, FISMA ISO 27001/27002, SOC 1, SOC 2, SOC 3, SSAE 16/ISAE 3402..

Azure Security

Partnering with Microsoft Azure, OnBoard offers world-class security, full disaster recovery, and active geo-replication. Nothing short of the most secure industry leading measures are acceptable. That's why we offer the gold standard of Cloud Security with OnBoard: Microsoft Azure.

Download the complete Security Features at:



http://go.passageways.com/rs/474-QSX-138/images/Passageways_Full_Security_Features.pdf



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Start your free trial today at:

<http://www.passageways.com/software/board-portal/trial-request>



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